

Resolution No. 2025-EXE-001  
Resolution of the Lottery Commission  
of the State of California to Approve the Interagency  
Agreement with the Department of Rehabilitation (**DOR**)

WHEREAS, the Lottery Commission of the State of California operates and administers the California Lottery in conformance with the California State Lottery Act; and

WHEREAS, the Lottery's Retailer Access Program (RAP) ensures that individuals with disabilities have access to Lottery products. All Lottery retailers must comply with the RAP as part of the terms and conditions of their retail contract and Lottery Regulation requirements. The Lottery conducts random annual inspections of five percent of all active Lottery retailers to ensure compliance with the RAP; and

WHEREAS, the Lottery has had long-standing Interagency Agreements (IA) with DOR for accessibility inspection and consulting services since 2013. DOR is the primary state agency with expertise on accessibility compliance and experience interpreting RAP requirements; and

WHEREAS, the Lottery's formal competitive procedures do not apply to this procurement, pursuant to the exception set forth in Lottery Regulation Section 8.1.2.B<sup>1</sup>. The current IA with DOR expires on June 30, 2025, and entering a new IA with DOR for five years will continue uninterrupted services through June 30, 2030; and

WHEREAS, the Lottery recommends that the California State Lottery Commission approve a five-year IA with DOR for accessibility inspection and consulting services with an option to extend for an additional three-year period. The total contract amount is \$2,125,340.00 with a term date of July 1, 2025, through June 30, 2025.

NOW, THEREFORE, the Lottery Commission of the State of California does

RESOLVE as follows:

1. The Interagency Agreement with DOR is approved. The agreement will be for the five-year term with an option to extend for an additional three-year period. The maximum authorized agreement expenditure is \$2,125,340.00.

**APPROVAL RECOMMENDED**

  
Sara Sheikholislam, Deputy Director, Internal Audits

<sup>1</sup> Lottery Regulations Section 8.1.2.B: "The goods or services will be obtained through an interagency or intergovernmental agreement."

INTRODUCED AND PASSED: March 27, 2005

AYES: *R. Mills, T. Alvidrez, A. Garrison-Engbrecht*

NOES:

ABSENT:

ABSTENTIONS:

*Farida Sarwari*  
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Farida Sarwari, Assistant to Commission

APPROVED AS TO FORM AND PROCEDURE:

*Fernando Aceves*  
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Fernando Aceves, Chief Counsel

THIS IS TO CERTIFY that the foregoing Resolution was duly passed by the California State Lottery Commission at its meeting regularly called and held on 27<sup>th</sup> day of March 2025, in the City of Sacramento, California, and that the foregoing is a full and correct copy of the original Resolution.

Dated this 27<sup>th</sup> day of March, 2025.

*Anthony Garrison-Engbrecht*  
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Anthony Garrison-Engbrecht, Commissioner  
CALIFORNIA STATE LOTTERY COMMISSION

Resolution No. 2025-ITS-002  
Resolution of the Lottery Commission  
of the State of California to Approve the  
Adobe Enterprise Term License Agreement Renewal

WHEREAS, the Lottery Commission of the State of California operates and administers the California Lottery in conformance with the California State Lottery Act; and

WHEREAS, the California State Lottery (Lottery) currently utilizes an Adobe Enterprise Term License Agreement (ETLA) that includes Adobe Acrobat Pro, Adobe Creative Cloud Pro Suite, Adobe Stock Enterprise, and Frame.io; and

WHEREAS, the ETLA provides software licensing, essential software updates, and software support services. The ETLA reduces the Lottery's procurement cost through bulk software purchasing power; and

WHEREAS, continuing the ETLA agreement is essential to conducting Lottery business. This agreement includes Adobe Acrobat Pro, Adobe Creative Cloud Pro Suite, Adobe Stock Enterprise, and Frame.io. These software products deliver several benefits to Lottery users such as the ability to edit and create PDF documents, access to stock photo images, and develop robust, multimedia-rich documents and content. Adobe Frame.io directly supports the Video Production unit by providing secure cloud storage optimized for storing large video files. Frame.io also provides robust video editing capabilities and workflows. The ETLA subscription is an investment supports the development of engaging multi-media content and operational efficiencies through the use of Adobe forms and documents. If the Lottery were to not renew this subscription service, Lottery staff utilizing the software included in this ETLA will not be able to perform their daily activities in support of the Lottery's mission; and

WHEREAS, as the Lottery has continued to grow and expand its business operations, additional Adobe software licenses are needed. This increase in licensing requirements has led to higher annual costs, which have now surpassed the threshold that mandates approval from the Commission. Given these circumstances, we are requesting a two-year agreement. This approach will not only help us lock in favorable rates for a longer period but also streamline operations by reducing the administrative burden of processing a new agreement every year. By doing so, we can ensure smoother operations, better financial planning, and more efficient use of resources; and

WHEREAS, the Lottery's formal competitive procedures do not apply to this procurement, pursuant to the exception set forth in Lottery Regulations Section 8.1.2.C1; and

WHEREAS, the Lottery requested bids from multiple resellers that participate in the Software Licensing Program administered by the State of California, Department of General Services (SLP-23-70-0027X), and the low-cost bid was submitted by Allied Network Solutions, Inc.; and

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<sup>1</sup> Lottery Regulations Section 8.1.2.C: "The goods or services will be acquired using a standard United States General Services Administration Agreement or a State of California, Department of General Services Master Services Agreement, Multiple Award Schedule, Master Rental Agreement, or other such agreement which establishes a list of pre-qualified bidders who have agreed to contract terms and prices."

WHEREAS, Commission approval is required for this agreement, as set forth in Lottery Regulations section 8.6.2, because the estimated value exceeds \$250,000; and

WHEREAS, the Lottery recommends that the Commission approve renewing the Adobe ETLA agreement. The total contract amount is \$514,365.00 with a term date of April 11, 2025 through April 10, 2027.

NOW, THEREFORE, the Lottery Commission of the State of California does

RESOLVE as follows:

1. The Adobe ETLA renewal with Allied Network Solutions, Inc. is approved. The agreement will be for a term of two years, with a maximum authorized agreement expenditure of \$514,365.00.

APPROVAL RECOMMENDED



Chris Lopez, Acting Deputy Director, ITSD

INTRODUCED AND PASSED: March 27, 2025

AYES: K. Mills, T. Alvidrez, A. Garrison-Engbrecht

NOES:

ABSENT:

ABSTENTIONS:



Farida Sarwari, Assistant to Commission

APPROVED AS TO FORM AND PROCEDURE:



Fernando Aceves, Chief Counsel

THIS IS TO CERTIFY that the foregoing Resolution was duly passed by the California State Lottery Commission at its meeting regularly called and held on 27<sup>th</sup> day of March, 2025, in the City of Sacramento, California, and that the foregoing is a full and correct copy of the original Resolution.

Dated this 27<sup>th</sup> day of March, 2025



Anthony Garrison-Engbrecht, Commissioner  
CALIFORNIA STATE LOTTERY COMMISSION

Resolution No. 2025-ITS-003  
Resolution of the Lottery Commission  
of the State of California to  
Amend the Sharp Copier  
Maintenance Contract

WHEREAS, the Lottery Commission of the State of California operates and administers the California Lottery in conformance with the California State Lottery Act; and

WHEREAS, in 2022 Lottery procured 17 Sharp copiers in May 2022 to replace the end-of-life copiers through a mandatory state contract with Smile Business Products, Inc. The contract covers Sharp copier maintenance and consumables, which includes a maximum number of black and white and color copies/prints for each of the 17 copiers for a term of five (5) years. All copies/prints beyond the monthly maximum number allowable in the maintenance agreement incur an overage fee; and

WHEREAS, the current Purchase Order (PO) with Smile Business Products, Inc. for Sharp copier maintenance services has a term of May 21, 2022 through May 20, 2027, with a maximum purchase order expenditure amount of \$249,554.45; and

WHEREAS, when creating the original PO, Information Technology Services Division (ITSD) took an average usage over the prior two (2) years to produce a baseline copier usage and the monthly maintenance plan was determined to be sufficient. However, due to increases in color printing, \$10,000 was added to the contract to cover overage fees. Due to Return to Office beginning June 2024, copier usage further increased, as a result therefore an additional \$2,500 was added to the contract to cover overage fees; and

WHEREAS, due to current copier usage projections, the Lottery now anticipates its copier usage will exceed encumbered overage allowance funds before the end of this fiscal year; however, the contract does not expire until May 20, 2027. If the Lottery does not increase the contract's expenditure authority to enable additional overage fees to be paid, the Sharp copier maintenance service provided by Smile may be restricted causing work inefficiencies due to down time from copiers experiencing malfunctions; and

WHEREAS, Commission approval is required for the additional expenditure authority, as specified in Lottery Regulations section 8.6.3.A, because cumulative value of the contract would exceed \$250,000; and

WHEREAS, the Lottery recommends the Commission approve the proposed PO amendment to increase the expenditure authority by \$20,000 for overage fees to the Sharp copier maintenance purchase order, 100101, to ensure these maintenance services continue without interruption. The new maximum PO expenditure amount will be \$269,554.45, and the term remains unchanged, with an expiration date of May 20, 2027.

NOW, THEREFORE, the Lottery Commission of the State of California does

RESOLVE as follows:

1. The Sharp copier maintenance PO amendment to increase the expenditure authority by \$20,000 is approved. The new maximum contract amount is \$269,554.45.

APPROVAL RECOMMENDED



Chris Lopez, Acting Deputy Director, ITSD

INTRODUCED AND PASSED: March 27, 2025

AYES: K. Mills, T. Alvidrez, A. Garrison-Engbrecht

Notes:

ABSENT:

ABSTENTIONS:



Farida Sarwari, Assistant to Commission

APPROVED AS TO FORM AND PROCEDURE:



Fernando Aceves, Chief Counsel

THIS IS TO CERTIFY that the foregoing Resolution was duly passed by the California State Lottery Commission at its meeting regularly called and held on 27<sup>th</sup> day of March, 2025, in the City of Sacramento, California, and that the foregoing is a full and correct copy of the original Resolution.

Dated this 27th day of March, 2025



Anthony Garrison-Engbrecht, Commissioner  
CALIFORNIA STATE LOTTERY COMMISSION

Resolution No. 2025-EXE-002  
Resolution of the Lottery Commission  
of the State of California to Approve the  
Communications Effectiveness Tracking Study Contract  
Extension - Alter Agents

WHEREAS, the Lottery Commission of the State of California operates and administers the California Lottery in conformance with the California State Lottery Act; and

WHEREAS, the agreement to provide Communications Effectiveness Tracking Study (Tracking Study) services, between the Lottery and Alter Agents, is currently set to expire on May 31, 2025; and

WHEREAS, the Tracking Study fulfills requirements from sections 8880.40, 8880.44 and 8880.45 of the Lottery Act; and

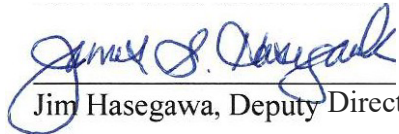
WHEREAS, Lottery staff recommends that the Commission approve extending the Tracking Study agreement with Alter Agents by exercising the remaining one-year extension option and adding \$300,000 in funding, raising the maximum agreement amount to \$1,900,000.

NOW, THEREFORE, the Lottery Commission of the State of California does

RESOLVE as follows:

1. The Commission approves extending the Tracking Study agreement with Alter Agents by exercising the remaining one-year extension option and adding \$300,000 in funding, raising the maximum agreement amount to \$1,900,000.

APPROVAL RECOMMENDED



Jim Hasegawa, Deputy Director, Business Planning & Research

INTRODUCED AND PASSED: March 27, 2025

AYES: *K. Mills, T. Alvidrez, A. Garrison-Engbrecht*

NOES:

ABSENT:

ABSTENTIONS:

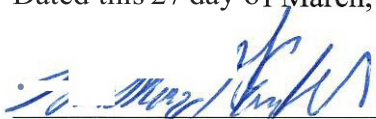
  
Farida Sarwari, Assistant to Commission

APPROVED AS TO FORM AND PROCEDURE:

  
Fernando Aceves, Chief Counsel

THIS IS TO CERTIFY that the foregoing Resolution was duly passed by the California State Lottery Commission at its meeting regularly called and held on 27 day of March, 2025, in the City of Sacramento, California, and that the foregoing is a full and correct copy of the original Resolution.

Dated this 27 day of March, 2025.

  
Anthony Garrison-Engbrecht, Commissioner  
CALIFORNIA STATE LOTTERY COMMISSION



Resolution No. 2025-FIN-001  
Resolution of the Lottery Commission  
of the State of California to  
Extend the Contract for Weaver & Tidwell, **LLP**  
and Increase the Expenditure Authority

WHEREAS, the Lottery Commission of the State of California operates and administers the California State Lottery (Lottery) in conformance with the California State Lottery Act; and

WHEREAS, Government Code section 8880.46.5 requires the Lottery to utilize an independent firm of certified public accountants to conduct an annual audit of the Lottery's financial statements; and

WHEREAS, the Lottery contracts with Weaver & Tidwell, LLP (Weaver), under Agreement #100044, for independent financial audit services, including auditing the Lottery's financial statements annually; and

WHEREAS, the original contract term was June 15, 2022, through March 31, 2025, with an initial expenditure authority of \$550,000; and

WHEREAS, the contract with Weaver includes two one-year options to extend; and

WHEREAS, Weaver provides excellent service, meets the Lottery's deadlines, and works effectively with the Lottery to gather information and understand its business operations; and

WHEREAS, Lottery staff estimates, based on the applicable contract pricing for the first option year, that an additional \$178,000 in contracting authority would be needed to continue services through the end of the first extension period; and

WHEREAS, the Lottery recommends that the Commission approve a one-year extension of Weaver's financial audit services contract, and to increase the expenditure authority by \$178,000. The end of the proposed contract extension will be March 31, 2026, and the new maximum contract expenditure authority will be \$728,000.

NOW, THEREFORE, the Lottery Commission of the State of California does

RESOLVE as follows:

1. A one-year extension of Agreement #100044, with an increase of \$178,000 in the maximum agreement amount, is approved.

APPROVAL RECOMMENDED



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Nicholas Buchen, Deputy Director, Finance Division

INTRODUCED AND PASSED: March 27, 2025

AYES: *K. Mills, T. Alvidrez, A. Garrison-Engbrecht*

NOES:

ABSENT:

ABSTENTIONS:

  
\_\_\_\_\_  
Farida Sarwari, Assistant to Commission

APPROVED AS TO FORM AND PROCEDURE:

  
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Fernando Aceves, Chief Counsel

THIS IS TO CERTIFY that the foregoing Resolution was duly passed by the California State Lottery Commission at its meeting regularly called and held on the 27<sup>th</sup> day of March, 2025, in the City of Sacramento, California, and that the foregoing is a full and correct copy of the original Resolution.

Dated this 27<sup>th</sup> day of March, 2025.

  
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Anthony Garrison-Engbrecht, Commissioner  
CALIFORNIA STATE LOTTERY COMMISSION